

Matthew Enders, President
Washington LTAP

Denise Brown, President-Elect
North Dakota LTAP

David Orr, Vice President
New York LTAP



Victoria Beale, Treasurer
Ohio LTAP

Earl "Rusty" Lee, Secretary
Delaware LTAP

NLTAPA Business Meeting

January 8, 2017

Arlington, VA

Minutes

Call to Order: Meeting was called to order by President Matt Enders at 8:37 am.

Roll Call: Representatives from 37 centers were present (quorum).

Agenda – The agenda was approved with no changes.

Activities / Updates / Reports

Summer Meeting Minutes – Minutes from the July 2016 meeting in Arlington, VA were reviewed and were approved.

Nominating Committee – The 2017 Nominating Committee for Vice President – John Velat; Matt Enders; Jim Grothaus; Becky Tremonte; Carly Keane.

Treasurer's Report – The Treasurer's report was posted on the NLTAPA website. The following changes adopted in 2016 were reviewed – dues increase; appointment of a Vice-Treasurer; Adoption of a rolling audit process; registration of NLTAPA as a 503.c in Ohio. There were no questions. The report was approved.

2017 Budget – The 2017 budget was presented by David Orr. Highlights included new travel allowances and development of a 5 year plan to reduce excess. Proposed budget was passed unanimously.

FHWA – CLAS Update – Victoria Peters made the presentation on behalf of CLAS. She provided an overview of the CLAS structure and roles. She reported that 7 EDC -4 summits had been held during the fall of 2016. The results of the survey that was done at the EDC summits was presented. Victoria presented a summary of the 2016 PAR and will present the proposed changes for the 2017 PAR later in the meeting.

AASHTO - Tim Colling, the AASHTO liaison, and Jim McDonald presented. Jim reported that AASHTO had developed a new strategic plan in 2014. The work since that was adopted included a new committee structure and adoption of more multimodal and interdisciplinary work. Other new topics or committees include the Transportation Policy Forum, a Strategic Management Committee, Modal Councils, and new areas of Risk Management and Knowledge Management. They will also be having more virtual meetings and more outreach. Technical services, such as TC3, would be expanded, especially in the areas of Planning, Asset Management and Safety. Kelly Hardy, AASHTO, reported on the re-alignment of some of

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the safety committees with the intended development of a new strategic plan. They are also looking for better ways to coordinate with other safety associations and agencies.

APWA – The MOU with APWA was signed at the Summer, 2016 business meeting. This represented the first update to the MOU since 1998. APWA is developing new technical committees which are education focused and new certificates aimed at early and mid-career public works professionals.

NACE – NACE is developing a new strategic plan. A new pavement management group will be revising the paving materials guide. There is a need for a safety certificate program and more asset management training and education.

NTTD – NTTD has a proposed by-law change for active vs. non-active members. Active will be voting members. There are scholarships available to the 2017 conference and they are looking at the possibility of a 2018 joint conference with NLTAPA. They will be hosting a best practices webinar on joint DOT and LTAP work. Mary Leah presented several examples of NTTD and LTAP partnerships.

FHWA Resource Center – It was reported that there is a new tribal Road Safety Audit available. During 2016, there were 20 partnered training sessions. New training is being developed including new webinars. They are developing a data partnership between Turner Fairbanks and the Resource Center. The new Road Safety 365 is available and they are finalizing the LCSi workshop. A Rural Safety Summit was held in 2016 as well as Safety Performance Management Workshops.

NHI – Valerie Briggs reported that LTAP is a valuable resource to NHI. The existing partnerships for Instructor Development and materials review serve both associations. NHI is looking at better serving the rural areas with online training. They are also developing an instructor development program for interactive virtual classrooms. NHI is aware that traditional workbooks are not compelling and not useful as job aids, so new online job aids are being developed. Valerie also outlined plans and intentions for the future.

FHWA – CLAS – Victoria Peters resumed her presentation with the details of the new PAR. The deadline for submitting the 2016 PAR is March 1, 2017. The training report section had new sections and a new section on Technical Assistance provided. There are new questions for Communications and some information requested in the past has been deleted. FHWA is also asking for each center's top success story. There is also a more detailed budget section. There were many questions on what needs to be reported in this section.

Each center will also be asked for a 2017 draft work plan. This will be sent out in the next few weeks.

The next Strategic Planning meeting will be held in the March or April timeframe. The invited group will be larger.

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There will also be a new Sharepoint site built. All contributed services, formerly provided by the Clearinghouse, are being looked at. New services will also be provided. A question was asked regarding the use of the Roads Scholar program name. Victoria was not aware of the past issues. Centers asked for information sooner vs. later for annual work plans. Victoria reported that funding letters would also be going out soon. A question was asked about the future of the Mousetrap program. No 2016 book had been developed. Victoria indicated that the program would continue, with the intent to build on it.

FHWA – Tony Furst reported on the Office of Innovation. He talked about leveraging partnerships and not replicating information in newsletters. He outlined the centers that make up the Office of Innovation and the programs each is focused on. He asked the LTAP community to be the program's ears, to strengthen the STIC, share thoughts for EDC-5.

The meeting adjourned at 2:20 pm with breakout meetings for the work groups and conference planning committees.